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School Counseling Department Information

Atlee High School
CEEB School Code: 471-415
Counseling Office Hours:
Monday-Friday 8:00 a.m. - 4:00 p.m.
Phone (804) 723-2117
Fax (804) 723– 2103
http://ahs.hcps.us/resources/counseling

Lee Davis High School
CEEB School Code: 470-765
Counseling Office Hours:
Monday-Friday 8:00 a.m. - 4:00 p.m.
Phone (804) 723-2201
Fax (804) 723-2297
http://ldhs.hcps.us/resources/counseling

Hanover High School
CEEB School Code: 471-416
Counseling Office Hours:
Monday-Friday 8:00 a.m. - 4:00 p.m.
Phone (804) 723-3710
Fax (804) 723– 3759
http://hhs.hcps.us/resources/counseling

Patrick Henry High School
CEEB School Code: 470-148
Counseling Office Hours:
Monday-Friday 8:00 a.m. - 4:00 p.m.
Phone (804) 365-8020
Fax (804) 365-8027
Twitter: @PH_Counseling
http://phhs.hcps.us/resources/counseling
Mark your calendar for these important upcoming events for Seniors and Parents:

- **August 1 at 8:00 am** – Senior Scholarship Application opens
- **September 10 at 5:00 pm** - Senior PHamily Meeting for Patriot Parents
- **October 1 at 6:00 pm** - Financial Aid Night at Patrick Henry HS
- **October 3 at 6:30 pm** - Financial Aid Night at Hanover HS
- **October 28 from 6:30 to 8:00 pm** – VACRAO College Fair at Atlee HS
- **December 31 at 12:00 midnight** – Senior Scholarship application closes
- **May 19 at 6:00pm** - Senior Awards at Lee-Davis HS
  **May 20 at 5:30pm** - Senior Awards at Patrick Henry HS
  **May 29 at 9:00am** - Senior Awards at Atlee HS
  **June 1 at 6:00pm** - Senior Awards at Hanover HS

*Additional events and dates may be added at a later date*
Career Counseling Center

The Career Counseling Center provides students with opportunities and resources for educational planning and career exploration. Students are encouraged to visit and meet with their Career Counselor, for assistance in finding information and making decisions about life after high school. *Follow us on Twitter at HCPS CareerCounselor@HCPSCareers* for the latest updates on colleges, careers, and scholarships!

How can students sign up to see their career counselor?

Students can click on the “Make An Appointment” link on any of the High School Counseling web pages.

When is the Career Counseling Center open?

<table>
<thead>
<tr>
<th>School</th>
<th>Location</th>
<th>Career Counselor</th>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlee HS</td>
<td>Commons</td>
<td>Shannon Edwards</td>
<td>Wednesdays, Thursdays and alternating Fridays</td>
<td>8:15AM - 3:45PM</td>
</tr>
<tr>
<td>Hanover HS</td>
<td>Near the 300s’ Teachers’ Pod</td>
<td>April Corbin</td>
<td>Wednesdays, Thursdays and alternating Fridays</td>
<td>8:15AM - 3:45PM</td>
</tr>
<tr>
<td>Lee-Davis HS</td>
<td>School Counseling office</td>
<td>April Corbin</td>
<td>Monday, Tuesdays and alternating Fridays</td>
<td>8:15AM - 3:45PM</td>
</tr>
<tr>
<td>Patrick Henry HS</td>
<td>Career Center near 100s’ Hallway</td>
<td>Shannon Edwards</td>
<td>Monday, Tuesdays and alternating Fridays</td>
<td>8:15AM - 3:45PM</td>
</tr>
</tbody>
</table>

*Students are welcome to visit before or after school and at other times by appointment.*
What are some of the services available through the center?

✓ Assessments to identify interests, abilities and career values
✓ Career info such as job descriptions, salary, training options and more!
✓ Individual, small group, and classroom sessions on career-related topics
✓ Opportunities for part-time, full-time work, and volunteer opportunities
✓ Assistance in finding college/university or other educational programs
✓ Scholarship assistance

What are some of the Career Exploration programs and events available at my school?

✓ Career Cafes - these events are held monthly at each high school and feature employers within the community. They focus on a variety of Career Clusters and Career Pathways. Students can sign-up for these events through Schoology or ask their School Counselor/Career Counselor for more information.

✓ Mini Job & Opportunity Fairs - these events are held twice a year at each high school in the Fall and Spring. Representatives from local businesses and organizations will be on-site during lunches to share job and volunteer opportunities with students.

✓ College, Military, and Technical Visits - Representatives from these organizations schedule visits throughout the school year to share information with students about their program offerings and admissions.

What are some of the resources available in the career center?

✓ College handbooks
✓ Information on job search skills such as networking, resume writing and interviewing
✓ Information about college admissions testing (ACT and SAT)
FOR STUDENTS/PARENTS

THE WHAT: HCPS uses MajorClarity, an engaging and student-driven career exploration platform. Beginning in 6th grade through 12th, students will dive into MajorClarity for an interactive opportunity to identify personal career interests, test-drive career pathways, and build a plan of study.

THE HOW: MajorClarity is highly intuitive and offers a personalized approach for students. Accounts track personality preferences, career favorites, ‘fit scores’, college choices, and automates the process of academic and career planning all in one easy place.

THE WHY:
- Encourage students to learn about themselves
- Expose kids to an expansive array of career options
- Connect in-class learning with long-term goals
- Generate excitement and hope about future planning

Students can contact their Career Counselor or School Counselor about how to access their MajorClarity account. It’s Career Exploration made easy!

Post-Secondary Options
Consider all of the opportunities…

TWO-YEAR OR FOUR-YEAR COLLEGE

There are more than 3,000 colleges in the United States. No doubt there is more than one college that will meet your specific needs and objectives. Selecting a college is a long process, one that includes research, the weighing of alternatives, and much thoughtful consideration of many aspects of your life. Your School Counseling team is here to help!

APPRENTICESHIP

Apprenticeship is a training program which allows individuals to prepare for a skilled occupation through supervised training on the job combined with classroom instruction. You can gather more information by contacting:
CAREER COLLEGES & TECHNICAL INSTITUTIONS

➢ Offer programs that are short-term, intensive and practical
➢ Offer a variety of vocational and technical programs that lead to certificates, diplomas, or degrees (i.e. associate’s, bachelor’s, etc.)
➢ Hands-on experience with business and technical equipment
➢ For more information contact the Virginia Career College Association at (804) 346-2783 or at www.va-cca.org

MILITARY SERVICE

Military service offers students an opportunity to discover their talents and reach their potential. Some of the benefits include experience abroad, financial security, career exploration, physical training, and work experience.

➢ Recruiters

Recruiters visit each month to provide information for our students about military opportunities. In addition, you may obtain information about the military by calling the following numbers:

- Air Force 1-800-423-USAF
- Air National Guard 1-800-TO-GO-ANG
- Army 1-800-USA-Army
- Army National Guard 1-800-GO-GUARD
- Marine Corps 1-800-GO-MARINES
- Navy 1-800-USA-Navy

Information about military careers is available in the Career Center or by accessing the military careers website at http://todaysmilitary.com/

➢ ASVAB

The test required for all branches of military service is the Armed Services Vocational Aptitude Battery (ASVAB). The ASVAB allows you to learn about your abilities and how they fit into career exploration. This three-hour test will be administered at each high school. There is no cost for the test. Students may register for the test in the School Counseling Office.
<table>
<thead>
<tr>
<th>School</th>
<th>Room</th>
<th>Registration Deadline</th>
<th>ASVAB Test Day</th>
<th>ASVAB Interpretation Day/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlee HS</td>
<td>AHS Lecture Room</td>
<td>Contact Colonel <a href="mailto:Schmetzer-cschmetzer@hcps.us">Schmetzer-cschmetzer@hcps.us</a></td>
<td>October 10 9:00 AM-Noon</td>
<td>October 31 9:00 AM-11:00 AM</td>
</tr>
<tr>
<td>Hanover HS</td>
<td>HHS Library</td>
<td>Register online by October 15th</td>
<td>November 14 8:30 AM - Noon</td>
<td>December 11 10:00 AM-12:00 PM</td>
</tr>
<tr>
<td>Lee-Davis HS</td>
<td>L-DHS Library</td>
<td>Contact Commander <a href="mailto:Shockley-kshockley@hcps.us">Shockley-kshockley@hcps.us</a></td>
<td>Fall Test - October 29 8:30 AM - Noon</td>
<td>In class &amp; individually scheduled by Chief Kelly &amp; Commander Shockley</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Spring Test - March 17 8:30 AM-Noon</td>
<td></td>
</tr>
<tr>
<td>Patrick Henry HS</td>
<td>New Gym</td>
<td>Contact Lieutenant Head at <a href="mailto:jhead@hcps.us">jhead@hcps.us</a></td>
<td>October 8, 8:30 - 11:30 AM</td>
<td>In class &amp; individually scheduled by LT</td>
</tr>
</tbody>
</table>

**Training/Scholarships**

All branches of the military offer training programs that lead to skilled military and civilian career opportunities. College scholarship options are also available. Recruiters can explain how the military can help pay for college.

**THE WORK FORCE**

Monthly College Planning Checklist

The following calendar has been devised as a checklist to give you a basic outline of working through the college admissions process:

September:

- Set-up College Visits
- Register for October/November SAT and/or ACT if needed (see Khan Academy for SAT and ACT prep at Khan SAT/ACT Prep.)
- Check to see if the SAT Subject Test is required for colleges you’re interested in
- Maintain and/or Improve Grades
- Get information from colleges and counselors and speak with college representatives
- Attend college information seminars
- Organize dates for testing and completing applications
- Register with the NCAA Clearinghouse if needed at: https://web3.ncaa.org/ecwr3/
- Think about teachers for recommendations (make sure they have at least two weeks to write them!)

October:

- Work on college applications
- Attend Financial Aid Night - Oct. 1 @ 6 pm, PHHS and Oct. 3 @ 6:30 pm, HHS
- Attend College Fair at AHS - Oct. 28 @ 6:30 – 8:00pm
- Check scholarship newsletter
- Register for December SAT/ACT if needed
- Take ASVAB test
- Make an appointment with your high school GReat Aspirations Scholarship Program (GRASP) Advisor
- Begin the Free Application for Federal Student Aid (FAFSA) at https://fafsa.ed.gov/
  NOTE: the FAFSA becomes available October 1, 2019. Complete the FAFSA as soon as possible after October 1st of 2019 using 2018 taxes.

November:

- Continue working on college & scholarship applications and maintaining academic status
December:

- Complete Senior Scholarship Application by Dec. 31 (application closes at 12 midnight on Dec. 31 – no entries can be made after this date)
  2019/20 Senior Scholarship Application

January/February:

- Consult with the GRASP advisor at your school for help if you’ve not already done so!
- Make sure your Financial Aid Applications are posted by the deadline!!!

March/April:

- Expect college responses to your applications
- Keep track of acceptance, rejections, and awards of financial aid
- Reply promptly to colleges to notify them of your decision
- Meet the deadlines or you may lose the offer!
- Make a final visit to the college of your choice (after acceptance) if you still have unanswered questions
College Admission Testing

Scholastic Assessment Test (SAT/CollegeBoard):

The SAT is usually taken the first time in the spring of the junior year and again in the fall of the senior year. Most four year colleges require a standardized assessment as part of the admission requirements. The SAT is composed of a critical reading test, a mathematical multiple-choice test and a writing component.

Register for the SAT at: https://collegereadiness.collegeboard.org/sat/register

SAT Subject Tests:

Some schools require achievement tests as part of the admission requirements. Consult the college catalogue or College Handbook for tests that may be required or recommended.

You cannot take the SAT Subject Test and the SAT on the same day. Be sure you plan your testing schedule wisely so all scores reach the colleges prior to the admissions deadline.

<table>
<thead>
<tr>
<th>SAT Date</th>
<th>Registration Deadline</th>
<th>Late Registration Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 24, 2019</td>
<td>July 26, 2019</td>
<td>August 6, 2019 by mail</td>
</tr>
<tr>
<td></td>
<td></td>
<td>August 13, 2019 for online or phone</td>
</tr>
<tr>
<td>October 5, 2019</td>
<td>September 6, 2019</td>
<td>September 17, 2019 by mail</td>
</tr>
<tr>
<td></td>
<td></td>
<td>September 24, 2019 for online or phone</td>
</tr>
<tr>
<td>November 2, 2019</td>
<td>October 3, 2019</td>
<td>October 15, 2019 by mail</td>
</tr>
<tr>
<td></td>
<td></td>
<td>October 22, 2019 for online or phone</td>
</tr>
<tr>
<td>December 7, 2019</td>
<td>November 8, 2019</td>
<td>November 19, 2019 by mail</td>
</tr>
<tr>
<td></td>
<td></td>
<td>November 26, 2019 for online or phone</td>
</tr>
<tr>
<td>March 14, 2020</td>
<td>February 14, 2020</td>
<td>February 25, 2020 by mail</td>
</tr>
<tr>
<td></td>
<td></td>
<td>March 3, 2020 for online or phone</td>
</tr>
<tr>
<td>May 2, 2020</td>
<td>April 3, 2020</td>
<td>April 14, 2020 by mail</td>
</tr>
<tr>
<td></td>
<td></td>
<td>April 21, 2020 for online or phone</td>
</tr>
<tr>
<td>June 6, 2020</td>
<td>May 8, 2020</td>
<td>May 19, 2020 by mail</td>
</tr>
<tr>
<td></td>
<td></td>
<td>May 27, 2020 for online or phone</td>
</tr>
</tbody>
</table>
The ACT Assessment

Most colleges and universities accept the ACT (American College Testing Exam) in place of or in addition to the SAT in the admissions process. The ACT measures classroom achievement in four broad content areas as well as the ability to reason and apply problem-solving skills. The content areas assessed by the ACT are: Reading (Arts/Literature, Social Studies/Sciences), English (Usage/Mechanics, Rhetorical Skills), Mathematics (Pre-Algebra, Elementary Algebra, Intermediate Algebra, Coordinate Geometry, Plane Geometry, Trigonometry) and Science Reasoning.

Register for the ACT at www.act.org.

<table>
<thead>
<tr>
<th>ACT Date</th>
<th>Regular Registration</th>
<th>Late Registration * Fee Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 4, 2019</td>
<td>August 16, 2019</td>
<td>August 17-30, 2019</td>
</tr>
<tr>
<td>October 26, 2019</td>
<td>September 20, 2019</td>
<td>September 21-October 4, 2019</td>
</tr>
<tr>
<td>December 14, 2019</td>
<td>November 8, 2019</td>
<td>November 9-22, 2019</td>
</tr>
<tr>
<td>February 8, 2020</td>
<td>January 10, 2020</td>
<td>January 11-17, 2020</td>
</tr>
<tr>
<td>April 4, 2020</td>
<td>February 28, 2020</td>
<td>February 29-March 13, 2020</td>
</tr>
<tr>
<td>June 13, 2020</td>
<td>May 8, 2020</td>
<td>May 9-22, 2020</td>
</tr>
<tr>
<td>July 18, 2020</td>
<td>June 19, 2020</td>
<td>June 20-26, 2020</td>
</tr>
</tbody>
</table>
Completing Your College Application

SUBMITTING YOUR COLLEGE PAPERWORK TO THE COUNSELING OFFICE:

Remember to:

- Request an appointment with your counselor to complete the application process and deliver your paperwork.
- Include letters of recommendation from teachers. Inform your counselor of all teachers from whom you have requested a recommendation.
- Request your transcript in Parchment. You should request a transcript be sent to each school you are applying to. If you are using the Common App to apply to schools, you will ONLY send your transcript to Common App. Electronic Transcripts will be free for current students. Paper Transcripts will cost $3.00.
- Dual Enrollment Students: Request a transcript from J. Sargeant Reynolds Community College in order to have your college credit transferred to your college.

Application Deadlines

<table>
<thead>
<tr>
<th>College Deadline</th>
<th>Submit to Counselor By:</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 15</td>
<td>October 1</td>
</tr>
<tr>
<td>November 1</td>
<td>October 11</td>
</tr>
<tr>
<td>November 15</td>
<td>November 1</td>
</tr>
<tr>
<td>December 1</td>
<td>November 15</td>
</tr>
<tr>
<td>December 15</td>
<td>December 2</td>
</tr>
<tr>
<td>January 1</td>
<td>December 2</td>
</tr>
<tr>
<td>January 15</td>
<td>December 2</td>
</tr>
<tr>
<td>February 1</td>
<td>January 17</td>
</tr>
</tbody>
</table>

Note: If your specific college deadline is not listed, please remember to submit your paperwork to your Counselor two weeks prior to the due date.
How do I pick which colleges to visit?!

The more information you have about colleges and universities of interest, the better chance you have of making a good decision. There are many sources of information available to you. College catalogues and videos, MajorClarity (the computer program), BigFuture thru CollegeBoard, The College Handbook, The Book of Majors, and Getting Financial Aid, are readily available in the Career Center for student and parent use.

Your school counselor is also available to meet with you and your parents to assist in obtaining information and considering options. Teachers, college students, and alumni are excellent sources of information about colleges.

College representatives often make visits to high schools to meet with students. Their visits can provide an excellent opportunity to learn about colleges. To take advantage of this source of information, listen carefully for announcements of visits, check the School Counseling Offices Career Center bulletin boards and Schoology, follow us on Twitter @HCPSCareers and sign up for updates on college visits, scholarships, and careers.

<table>
<thead>
<tr>
<th>School</th>
<th>College &amp; Career Visit Sign-up Links</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlee High School</td>
<td>Students can sign up for College and Career visits in the School Counseling office.</td>
</tr>
<tr>
<td>Lee-Davis HS</td>
<td><a href="http://bit.ly/LDHSCareerEvents">http://bit.ly/LDHSCareerEvents</a></td>
</tr>
<tr>
<td>Patrick Henry High School</td>
<td>No sign-up is necessary. The College and Career representatives will be available during all students lunches.</td>
</tr>
</tbody>
</table>

The College Visit

By far the most valuable source of information for you is the college visit. Make a visit to each school you’re applying to! If at all possible, plan your visit during the academic year so you are on the campus while students are there and classes are in session. To make the most of your visit, you might utilize the following suggestions.

- Take a tour arranged by the admissions office.
- Talk with students to gain information on subjects of interest.
- Visit a class; and if possible, talk with faculty members.
- Visit the student center, the snack bar, the library, and the bookstore.
- Have a meal in the cafeteria.
Many colleges recommend an **interview with someone in the admissions office**. This interview may serve not only as a source of information about you for the admissions representative, but also as a source of information about the college for you. For this interview, consider the following:

* Be prompt.
* Dress appropriately.
* Prepare before the interview by making a list of questions.
* Do your research on the college.
* Know your SAT/ACT scores, approximate rank-in-class, and latest grades in the courses you are presently taking. Talk about your accomplishments.
* Be yourself.
* When you get home, write a thank you letter.

**Types of Admission**

**Rolling Admission:**

A college using rolling admission **does not set a due date for applications**. Rather, the admissions office reviews an applicant’s folder once it is complete. If the applicant meets the set criteria for admission, the student is offered admission to the college. It is advisable to apply early to schools that use a rolling admission policy.

**Regular Admission:**

A college using a regular admission **sets a date by which all applications must be filed**. After consideration is given to all the applications, decisions are communicated to the applicants.

**Early Decision:**

Many colleges offer an early decision plan as a means of attracting top-notch students. A student applying for early decision at highly selective schools should have three qualifications:

- at least a B+ average,
- SAT’s of at least 1200,
- confidence that this is the college right college

**If a student is accepted under an early decision plan, the student is committed to attend.** Therefore, students should ONLY apply early decision to a college/university that is clearly their first choice and they are sure they will attend, if accepted.

**Early Action:**

Students receive a decision earlier than the standard response date but are **not required to enroll or make a deposit prior to May 1**.

**Deferred Admission:**

Students are permitted to postpone enrollment, usually for one year, after acceptance to the college.
College Application Tips

- Carefully **read all directions** accompanying the application prior to actually starting to the application.
- Be careful that all **information is correct**.
- If possible, download the application to **practice filling in the required information**. Have an adult proofread your application and essay if one is required before you fill in the information on the actual application.
- Be sure the actual application is filled out with **no errors**. Your application makes a statement about you. Take pride in your application; it may affect the admission decision.
- **Confirm** that teachers have submitted to your counselor the **recommendation letters** required by the college.
- On those applications requiring essays, **write a rough draft of your essay first**. Make certain you have completely answered the questions. Proofread your rough draft before entering it on the application form.

**WHEN YOU WRITE YOUR ESSAY . . .**

**Do** write lean! A cardinal rule, promulgated by former Cornell University professor William Strunk, Jr., is for the writer to omit **needless words**.

**Do** start early. Leave plenty of time to revise, reword, and rewrite.

**Do** read the directions carefully. You will want to answer the question as directly as possible; and you will want to follow word limits exactly.

**Do** focus on an aspect of yourself that will show your best side. You might have overcome some adversity, worked through a difficult project, or profited from a specific incident.

**Do** feel comfortable in expressing anxieties. Everybody has them, and it’s good to know that an applicant can see them and face them.

**Do** speak positively. Negatives tend to turn people off.

**Do** write about your greatest assets and achievements. You should be proud of them!

**Don’t** repeat information given elsewhere on your application. The committee has already seen it – and it looks as though you have nothing better to say.

**Don’t** write on general, impersonal topics – like the nuclear arms race or the importance of good management in business. The college wants to know about you.

**Don’t** sacrifice the essay to excuse your shortcomings unless you intend it to be a natural and integral part of your topic. If it’s a question of underachievement, you should find a spot somewhere else in the application (or use a separate sheet of paper) to explain why you had not been working to your ability.

**Don’t** use clichés.

**Don’t** go to extremes: too witty, too opinionated, or too “intellectual.”
Financial Aid Information

GRASP Advisors will be available to help students and parents with the following:

- Explain the College Financial Aid Process
- File the FAFSA or the Free Application for Federal Student Aid
- Complete additional financial aid applications for specific schools
- Locate outside scholarships
- Apply for work-study programs and student/parent loans
- Interpret Financial Aid Award Letters

All students should file a FAFSA. If you don’t file, you will not be eligible for federal/state aid, work-study programs, or federal loans. In addition, you may not be eligible for merit scholarships based on grades, SATs, and athletics. Remember- it is free to file.

<table>
<thead>
<tr>
<th>School</th>
<th>GRASP Advisor</th>
<th>Schedule an Appointment</th>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlee HS</td>
<td>Patty Wood</td>
<td><a href="mailto:Atlee@grasp4va.org">Atlee@grasp4va.org</a></td>
<td>Tuesday</td>
<td>9:00 AM - 2:00 PM</td>
</tr>
<tr>
<td>Hanover HS</td>
<td>Joannalyn Jordan</td>
<td>[<a href="http://bit.ly/HanoverGRA">http://bit.ly/HanoverGRA</a> SP](<a href="http://bit.ly/HanoverGRA">http://bit.ly/HanoverGRA</a> SP)</td>
<td>Mondays</td>
<td>9:00 AM - 2:00 PM</td>
</tr>
<tr>
<td>Lee-Davis HS</td>
<td>Barbara Hassett</td>
<td>Stop by or call the School Counseling office at 804-723-2201.</td>
<td>Thursdays</td>
<td>9:00 AM - 2:00 PM</td>
</tr>
<tr>
<td>Patrick Henry HS</td>
<td>Mila Spaulding</td>
<td>804-365-8020</td>
<td>Thursday</td>
<td>9:00 AM - 2:00 PM</td>
</tr>
</tbody>
</table>

School and Community Scholarships

Students are strongly supported by local organizations and clubs. One scholarship form serves as an application for all scholarships that are administered by each high school’s Scholarship Committee. This application is made available to students on August 1 and is due by December 31 at 12:00 midnight. The scholarship committee considers all submitted applications. Scholarships will be awarded at school Senior Award ceremonies.

Senior Scholarship Application 2019-2020
The Student Athlete & NCAA Eligibility Center

Prospective student-athletes must register with the NCAA Clearinghouse in order for eligibility to be determined. Students should register online at https://web3.ncaa.org/ecwr3/. Remember each student must send a transcript to the Eligibility Center through Parchment. If official test scores appear on the transcript, they need not be sent separately. If they do not, the student must request additional score reports to be sent to the Eligibility Center. To do so, simply designate the NCAA Eligibility Center as a score recipient on the test registration form by filling in code 9999 in the section on college and scholarship codes.

*Student-Athletes will be required to upload their own transcript to the NCAA through Parchment.*